## Instructions for students for ELTA & ELTG Examinations

- 1. Question papers can be downloaded from the following official website of University of Calcutta:
  - A. <a href="https://cuexam.net/">https://cuexam.net/</a>
  - B. <a href="https://www.culibrary.ac.in/">https://www.culibrary.ac.in/</a>
  - C. https://www.cuug.in/
  - D. <a href="https://www.cuug20.in/">https://www.cuug20.in/</a>
- 2. The duration of online examination is 2 hours, starting from 12:00 noon to 2:00pm.
- 3. Examinees/Candidate will have to write the following on front page of Answer script:
  - A. Name of the Examination.
  - B. Examinees / Candidate Name.
  - C. Registration Number.
  - D. Registration Number.
  - E. Subject.
  - F. Honours or General.
  - G. Paper Number/Code as given in the Question Paper.
  - H. Date of Examination.
  - I. Full Signature.
- 4. Students are advised to write it on the front page well before the commencement of the examination.
- 5. White paper of A4 size and black ball pen must be used for writing answers.
- 6. Candidates are advised to write the answers only on one side of the paper and number the pages serially. This is to ensure proper scanning of pages avoiding ghost or back page images or writings.
- 7. Write Registration Number & Registration Number in every page. Also mention the total page number.
- 8. Answer scripts are to be submitted only in PDF FORMAT, so save it as a single PDF file.
- 9. Rename the file as UNIVERSITY ROLL NO+SUBJECT CODE+PAPER NO/CODE.

Example: 3016310083ELTA5 OR 3016310083ELTG6

10. Mail the file to <a href="mailto:specification-com/specificati