Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SYAMAPRASAD COLLEGE, KOLKATA**
Name of the head of the Institution	**SUSMITA MUKHERJEE**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**+913324863914**
Mobile no.	**9830339460**
Registered Email	**syamaprasadcollege@gmail.com**
Alternate Email	**iqac.syamaprasadcollege@gmail.com**
Address	**1. 92, S.P. MUKHERJEE ROAD 2. ANNEXE BUILDING, 5/B R. DASGUPTA RD**
City/Town	**Kolkata**
State/UT	**West Bengal**
Pincode	**700026**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Sreeniwas Singh Yadav**
Phone no/Alternate Phone no.	**+913324863914**
Mobile no.	**9874489244**
Registered Email	**syamaprasadcollege@gmail.com**
Alternate Email	**iqac.syamaprasad@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.syamaprasadcollege.in/aqar/

4. Whether Academic Calendar prepared during the year	**No**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.07**	**2013**	**08-Jul-2013**	**07-Jul-2018**

6. Date of Establishment of IQAC	**01-Oct-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Encouragment of Extra Curricular activities amongst students	**01-Aug-2019** **300**	**400**
AISHE Upload	**25-Feb-2020** **30**	**30**

Completion of environmental audit	25-Mar-2020 30	15
Establishment of Internal complaints committee and improvement of gender sensitisation	26-Feb-2020 01	200
Student extension lecture	10-Aug-2019 01	40

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Syamaprasad College Kolkata	SALARY ALLOWANCES AND RETIREMENT BENEFITS	State Government	2019 365	36780767
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. AISHE upload on time

2. Encouraging environment cell to expand its activities by planting medicinal plants in the campus, holding seminars, completion of environment audit.

3. Sensitisation of women about their rights by the establishment of Internal Complaints Committee	
4. Impetus to extra-curricular activities including sports	
5. Completion of environmental audit	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Gender Sensitisation	Gender Sensitisation
Encouragment of Extra Curricular activities amongst students	This year students not only participated enthusiatically in International Mother Tongue Day, where they organised blood donation camps, they also organised environment based theme for Saraswati Puja. Students enthusaistically participated in Science seminar. Students participated in University Level Cricket and Football tournament
Faculty Development Program	The computer Science Department successfully organised a FDP program
Creation of Environment Consciousness	Organisation of Seminar on Environment Disaster and bio-diversity conservation; completion of environment audit, planting common medicinal plants
Studnt extension lecture	Lecture by Dr. Sugata Bose on partition and Indian Independance
[View Uploaded File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Teacher Council (The AQAR was circulated online to the members)	11-Sep-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	No

17. Does the Institution have Management Information System ?	No

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution gives complete responsibility to the Academic Committee and IQAC to oversee the implementation of the semester system which the University had already introduced in the commerce department and in the Humanities and the Science Section. This is a mammoth task. The college has a routine committee for each section which successfully makes a routine to accommodate the required number of classes for the delivery of the curriculum. Workload by individual departments and a new system of documentation was prepared by the IQAC and Academic committee together. At the beginning of the session the students were explained the new system. They were explained the system of attendance and credits as well as the learning outcome of the courses. Each department keeps records of the performance of students, the number of students appearing in the final exams and number of students passing out is carefully documented. The college also has a system of storing all academic data in a data management system. The academic year 2019-2020 ended with the pandemic setting in. The lockdown was declared from 18 March, 2020 due to Covid. The college had to think out strategies to teach students. Towards the end of the academic year, i.e. by May the college was already beginning to offer online classes. Thus this became a challenge that the college managed to overcome.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English Hons	08/07/2019
BA	Education Hons	08/07/2019
BA	Bengali Hons	08/07/2019
BA	French Hons	08/07/2019
BA	Geography Hons	08/07/2019
BA	History Hons	08/07/2019

BA	Political Hons	08/07/2019
BA	Philosophy	08/07/2019
BA	Economics Hons	08/07/2019
BA	General	08/07/2019
BCom	Hons	08/07/2019
BCom	General	08/07/2019
BSc	Mathematics Hons	08/07/2019
BSc	Electronic Hons	08/07/2019
BSc	Computer Sc Hons	08/07/2019
BSc	Computer Science Major	08/07/2019
BSc	General B.Sc Pure Science	08/07/2019
BSc	General B.Sc Geography Economics	08/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	GEOGRAPHY HONOURS	71
BA	History	21
BSc	General: Botany, Zoology, Physiology	35
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Hons	600	1435	559
BCom	General	300	1157	221
BA	Bengali Honss	30	39	18
BA	Education Hons	30	51	22
BA	English Hons	100	206	90
BA	French Hons	15	7	2
BA	History Hons	30	52	24
BA	Philosophy Hons	30	7	2
BA	Political Science Hons	30	60	25
BA	General	200	562	190

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4017	0	29	0	29

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
72	39	115	5	1	115

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The faculty of Syamaprasad College understand the importance of student mentoring. The students of this college sometimes come from challenging economic conditions. Since this is an evening college a lot of the students are also working during the day which makes it difficult for them to coordinate class and work. So the real need is to be able to mentor them. A strong student mentoring system exists in the college where students are required to submit projects. There are tutorials available in other departments as well as special classes.

Academic mentoring is done and teachers are available for students with other difficulties such as social and financial. Students can freely talk to teachers. Since number of full time teacher is low, part-time and contractual teachers also actively participate in the mentoring process. Every session individual departments hold orientation program to talk about the syllabus, the prospects and also rules of college and University. Departments maintain records of extra classes, remedial classes and additional tutoring for weaker students. In the academic year 2019-2020 some departments like department of History organised extension lectures for students with delivered b y renowned personalities and professors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4017	29	1:139

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	29	1	4	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	NOT APPLICABLE	NOT APPLICABLE	Nill	Nill
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Choice Based Credit System has been put into place by the Commerce Department as well as the Humanities and Science Sections as per University norms. All departments carry out an internal examinations system. They also hold tutorial exams and projects. The students are evaluated on the MCQ system (in subjects where the University system so demands) of examination to put them at ease with the CBCS system. All sections also hold regular evaluations which ultimately culminate in Internal examinations and tutorial examinationsto as mandated by the Univeristy under the CBCS system. Departments hold regular meeting to discuss the progress of students and strategies of helping weaker students to improve. The college also recruits guest lecturers for helping out with teaching and evaluation. There is a continuous evaluation system which may take the form of quiz, presentation, class discussion and tests. The teachers then give a feedback to the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the academic calendar of Calcutta University as regards end-semester and end-year examinations. It also follows University directives regarding internal assessment and tutorial examinations as required under the CBCS system for Commerce, Humanities and Science sections. the college adheres to the time frame given by the University for Internal and Tutorial examinations. Projects are taken on time and compulsory language examinations are also conducted in the time frame and dates set by University. Apart from University directed examinations, the college conducts its own departmental assessment to assess students for their weaknesses. For such class assessments, the college prepares its academic calendars and adheres to them. The college also designs its own academic calendar and routine for the particular academic year and uploads it on the college website. As far as possible the college tries to adhere to the prepared academic college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.syamaprasadcollege.in/learning-outcome-2/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
GR3A GR3B	BCom	B.com Hons	532	159	29.89
GRP1	BCom	B.Com Gen	521	99	19
BENA	BA	B A Hons Bengali	5	5	100
EDUA	BA	EDUCATION HONS	5	5	100
ENGA	BA	ENGLISH HONS	38	38	100
FRNA	BA	FRENCH HONS	0	0	100
HISA	BA	HISTORY HONS	2	2	100
PHIA	BA	PHILOSOPHY HONS	1	1	100
POLA	BA	POLITICAL SCIENCE HONS	3	3	100
EDNG, PHILG, BENG, FRNG, HING, SANSG, HISG, POLG, ENGG,	BA	BA GENERAL	146	60	41.1

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	NIL	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	Nill	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NOT APPLICABLE	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MATHEMATICS	2	3

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	1
EDUCATION	1

LIBRARY	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Converrgence analysis and stability of perturbed three-step iterative algorithm for generalized mixed ordered quasi-variational inclusion involving XOR operator.	Mijanur Rahaman	Optimization	2020	5	Aligarh Muslimm University	5
The Yosida approximation iterative technique for split monotone Yosida variational inclusions	Mijanur Rahaman	Numeical Algorithm	2020	4	Aligarh Muslim University	5

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Convergence analysis and stability of perturbed three-step iterative algorithm	Mijanur Rahaman	Optimization	2020	5	5	Aligarh Muslim University

| for genera lized mixed ordered quasi-variat ional inclusion involving XOR operator. | | | | | | |
| The Yosida app roximation iterative technique for split monotone Yosida var iational inclusions | MIjanur Rahaman | Numerical Algorithm | 2020 | 5 | 5 | Aligarh Muslim University |

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	2	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	Nill	Nill	Nill

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nill	Nill	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	Nill	Nill	Nill	Nill

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
LECTURE , ON DESH BHAG O SWADHINATA	DR. SUGATO BOSE, HARVARD PROFESSOR, Department of History, Syamaprasad College, CU students	Syamaprasad College	1
Historiacal Perspectives: India and the 18th Century	Professor Ishita Banerjee Dube, The Centre for Asian and Aftrican Studies, El Colegio de Mexico, Mexico City,	Syamaprasad College, Students from CU	1
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
Nill	8.04

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Others	Newly Added
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	NIL	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15002	178987	112	0	15114	178987
Reference Books	4116	0	0	0	4116	0
Journals	31	0	0	0	31	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	114	18	102	11	25	20	18	100	0
Added	0	0	0	0	0	0	0	10	0
Total	114	18	102	11	25	20	18	110	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

110 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

| Nill | 5.5 | 10 | 10.04 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Security Security personnel are hired to maintain the security in the main and annex campus. They provide the initial checks at entry gates of the College campus and ensure that the authorized persons and college students are only allowed inside the campus. House Keeping College has deployed few personnel who take care of the cleanliness of the campus which includes cleaning of toilets. Non-teaching staff are deputed to check the house keeping of the campuses. Electrical maintenance All the electrical appliances and wring including the maintenance of Generator, Fan Light and Air-conditions are carried out by trained non-teaching staff especially trained for the job. Laboratory maintenance Teachers and non-teaching staff take the responsibility to check and maintain the scientific equipment's. Periodic maintenance is carried out by qualified technicians. The equipment's which fail are periodically replaced with the new once following the proper procedures. The equipment's are checked and replacement requisition is carried out by the department coordinator. Some funds are provided to the laboratory-based departments to maintain the and upgrade before the University examinations. These funds are provided by University of Calcutta to keep the laboratory before the practical examinations. We have hardware departments of Electronics, Computer Science and Physics. The college has a Biological Sciences Laboratory shared by the three streams of Biological Science- Botany, Zoology and Physiology. Computers, Servers, Printers and Xerox/Copier machines of the college office and laboratory are maintained by trained non-teaching staff duly supervised by Teachers of Department of Computer Science. Library The college has two libraries - one is the central library and the other serves exclusively as the library for the science faculty situated in annex campus. There is a group of well-trained library staff and an efficient librarian to look after the maintenance and the utilisation of the library. Digitization of Library to be carried out using Open source library management software "KOHA" with OPAC facility. Sports Facility Sports equipment's are housed properly along with asset registers maintained by Sports Committee comprising of Teachers and Non-Teaching Staff with student representatives. The labs are maintained by non-teaching staff. The college hires a cricket and a football coach from time to time to train its cricket and football team which win University level competition. Information System and Website The college has a dynamic website along with official YouTube channel and social media which is maintained by department of Computer Science and some trained Non-teaching staff especially hired for such maintenance.

https://www.syamaprasadcollege.in/infrastructure-maintenance-policy/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	STUDENT CONCESSION SCHEME	94	194033
Financial Support from Other Sources			
a) National	NIL	0	0
b)International	NIL	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	Nill	Nill

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NIL	Nill	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	Computer Sc Hons	Computer Sc	Calcutta University	B.Tech
2020	2	Computer Sc. Hons	Computer Science	Calcutta University	MCA
2019	3	Computer Science Hons	Computer Science	Sasuna College	M.Sc
2020	1	Computer Sc Hons	Computer Science	Ramakrishna Mission	M.Sc
2019	1	Education Hons	Education	Calcutta University	D.EI.Ed

| 2020 | 1 | Education Hons | Education | Calcutta University | MA |
| 2020 | 1 | Economics Hons | Economics | Calcutta University | M.Sc |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
COLLEGE SPORTS	COLLEGE	400
IFTAR PARTY	COLLEGE STUDENTS AND OTHER INVITEES	400
COLLEGE FEST SPARDHA	INTERCOLLEGE	600
SARASWATI PUJE	INTRACOLLEGE	300
INTERNATIONAL MOTHER TONGUE DAY AND BLOOD DONATION	INTRACOLLEGE	300

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

SYAMAPRASAD College has an elected Students' Union. The Syamaprasad College Students Union actively takes part and organises various cultural and sports events along with the help of college teaching and non-teaching staff. Throughout the year the students organised several events, both cultural and sports. Thus students with the support of the college authority and teaching and non-teaching staff organised the annual sports, Saraswati Puja which is always based on a theme, an Iftaar party during the month of Ramadan, the International Mother tongue day when a huge blood donation camp is organised where students, teachers and non-teaching staff donate blood. They organised a welcome ceremony for the freshers. In this all staff of college and new students participate. The college Fest Spardha was also organised by them. This was a three day festival which included cultural activities like debates, music competition, quiz, making alpana and Rangoli etc. The three days extravaganza ended with a cultural programme by a renowned singer.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?
No

5.4.2 – No. of enrolled Alumni:
No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :
No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :
No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college provides functional autonomy to various levels of administration and personnel. The Vice-principal now heads the institution, with the Principal being on lien. The Vice-Principal is the secretary of the Governing body and has the independence to appoint various committees. The college has several committees to look after various aspects of academic and cultural fields. The committees include Academic sub-committee, Library committee, Service book committee, Publication Cell, etc. For all academic activities each academic department is given responsibility and the independence to finalize strategies for student progress and teaching schedules. The department is allowed draw up its internal schedules while keeping in compliance with the college central schedule. The administration has also decentralized work through the creation of committees which hold their own meetings and decide on strategies for the particular area. The college thus has an Academic Committee to look after all aspects of academics and curriculum. There is also a routine committee to prepare the routine and academic calendar, an examination committee to conduct examinations. Each of these committees has a convenor and members from the teaching and non-teaching staff. The committee convenors are decide by the IQAC and the head of the Institution. The convenor is then free to select the members of the committee and form the committee. Moreover the IQAC, as per the latest NAAC guidelines inducts a regular student as part of the committee who then participates in IQAC meetings and gives his suggestions. Every year the composition of the committees is changed in order to allow all teachers to perform different functions. The Teachers' Council also has a lot of autonomous powers to address issues and take decisions. The students union is actively engaged in organising College Fests and sportive events importance throughout the year. Members of the college football team and cricket team are chosen through a process of selection. The college also has cells and clubs like the Environment Club and the NSS who come together to organise various activities and events. There are also the anti-ragging committee, the Internal Complaints Committee.

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Teaching and Learning	All the classrooms are equipped with basic amenities such as blackboard/white board. There are smart boards, projectors and internet available for learning through youtube. The college encourages its faculty members to organised talks, lectures seminars etc for the enrichment of students. The department of history organised lectures for students on relevant topics where the students as well as faculty had interactive sessions with the speakers
Curriculum Development	The institution follows the curriculum set up by the affiliating University which is the Calcutta University. However there is a well-defined routine and departments draw up their own academic calendar and ensure that curriculum delivery is done on time.
Examination and Evaluation	The college has a standing examination committee which holds and conducts both University examination according to the schedule set up by the University as well as tutorial and Internal assessment examinations. Besides University exams each department holds evaluative exercises which may be oral, written or presentations on topics
Research and Development	The college encourages teachers to attend seminars, apply for projects and present papers as well as publish in journals. The college has published its own e-book on environmental issues which is available on its website
Admission of Students	The college follows a completely transparent system of admission through its website and a service provider to conduct admissions every year. It follows Government and its affiliating University (University of Calcutta) rules while conducting the admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	All admissions related payments are made online, The college also maintains soft copies of excel files of all financial data.
Student Admission and Support	The admission process is completely online. The college has a dynamic websites through which candidates can

	access the admission portal. Both new admissions and semester-wise admission are done through the college portal. All data is maintained through excel files and can be easily accessed for upload or any other purpose
Administration	All receipt of admission fees is done online. all announcements regarding commencement of session, admission generation of roll sheets is done through website.
Examination	All marks for Internal assessment and tutorial examinations is uploaded online. All announcements regarding examinations are also made through the website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nill
2020	NIL	NIL	NIL	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Development program by Computer Science Department	NIL	04/06/2019	04/06/2019	68	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION/INDUCTION	1	28/08/2019	16/09/2019	22

REFRESHER COURSE	1	03/02/2020	15/02/2020	15
REFRESHER COURSE	1	27/08/2019	09/09/2019	15
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	4	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	STUDENT CONCESSION

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has conducted both internal and external audit upto 2019-2020

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. The college has undertaken the initiative to expand the campus. It has bought a building which is in the process of renovation in order to generate space for new courses. 2. The college has also undertaken the initiative to move towards e-governance. Online admission has been put successfully into place. 3. The college has also completed its environmental audit and taken steps towards the creation of environmental awareness through the strengthening of environmental cell and club

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Completion of environmental audit	30/03/2020	01/02/2020	30/03/2020	30
2020	AISHE UPLOAD	27/02/2020	27/01/2020	27/02/2020	30
2020	Sensitisation about Environment (Seminar on Environmental Disaster: Bio-diversity Conservation)	12/03/2020	12/03/2020	12/03/2020	100
2020	Establishment of Internal Complaints Committee	26/02/2020	26/02/2020	26/02/2020	15

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
:BEHIND MASKS AND CLOSED DOORS- THE SOCIO-ECONOMIC IMPACT OF COVID-19 ON WOMEN AND CHILDREN"	03/08/2021	03/08/2021	60	40
Webinar: Feminism and Gender Sensitization in India: Issues and	10/09/2021	10/09/2021	70	30

Challenges				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NIL	NIL	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
ORGANISATION OF SEMINAR ON Bio-diversity and environmental disaster	12/03/2020	12/03/2020	100
Webinar: Feminism and Gender Sensitization in India: Issues and Challenges	10/09/2021	11/09/2021	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Environmental audit was done by external agency.
A number of bulbs were replaced by LED bulbs.
The college has put up signages such as plastic-free campus, go-green, save-water to create environmental consciousness
The college also organised an essay competition on environmental awareness. As part of their curriculum students undertake projects on environmental aspects for their Environmental Science curriculum.
The Environment Cell of the college organised a workshop on Environmental disaster: Bio-diversity conservation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES OF OUR INSTITUTION 1. NATIONAL SERVICE SCHEME AND COMMUNITY INVOLVEMENT Syamaprasad College is always striving to achieve an all round development of students and involvement with local community. Our involvement with local community is facilitated by a very strong NSS which is led by an efficient NSS program officer selected from amongst our teachers and a troop of enthusiastic volunteers. Syamaprasad College is one of the 146 Units recognised by Calcutta University which organises various orientation programmes as well as meetings for general students to make them aware about Aims and Objectives of NSS and motivate them to partake in events for the welfare of society. We have an effervescent NSS unit which had been initially established with a rudimentary objective of providing a dais for the interested students to partake in social work during their free time. From this rudimentary objective the NSS members have taken up a responsible program in the local community. The report of the activities of the unit for the academic year 2018-2019 has been a record of accomplishments and triumphs. NSS AIMS AND OBJECTIVE The NSS wing of the college tries to abide by and fulfil the objectives laid down by the NSS which are o Understand the community in which they work. o Understand themselves in relation to their community. o Identify the needs and problems of the community and involve them in problem solving process. o Develop among themselves a sense of social and civic responsibility. o Utilize their knowledge in finding practical solutions to individual and community problems. o Develop competence required for group living and sharing of responsibilities. o Gain skills in mobilizing community participation. o Acquire leadership qualities and democratic attitude. o Develop capacity to meet emergencies and natural disasters o Practice national integration and social harmony. PROGRAM OF NSS Thus NSS with its volunteers and co-operation of enthusiastic teachers have been rendering great community service and involving its volunteers in community outreach services. Ever since its inception in 2013/2014 NSS has been visiting various low income localities and conducting survey along with awareness programs. The awareness program consists of creating awareness regarding health and hygiene, organising health camps, creating HIV awareness, and conducting Yoga camps. Prevention of water wastage is another important aspect of these camps. The organisers also organise sit and draw competition for the children of the locality and it has been observed that children participate with great enthusiasm. Besides awareness of low income locality the NSS also conducts programs on important national days like organising programs on Republic Day and Independence Day. Throughout the year NSS volunteers participate in programs of World Yoga Day and World Environment Day. On World Yoga Day NSS volunteers took part in a Yoga camp and performed Yogasana and Pranayam. 2. Green Campus Syammaprasad College takes issue of Environment very seriously. Every year a green audit is done. An environmental cell has been created with teachers who recruit students every year as members of Environment Club. The cell organises environmental awareness program like poster competition and making a plastic free campus. The college also published a peer review e-book on environmental issues. Keeping in mind the saving of trees the college has decided not to publish hard copies of the book. Saraswati Puja is celebrated in the campus by students. This year the theme was plastic free campus and 'go green'. The inter-college fest as well as the Freshers' Welcome organised by the students' body had "GO GREEN' as this year's theme. The college has put up signage on environmental issues such as 'save water' go green, 'save power'. The college intends to undertake planting of medicinal plants this year in pots in the campus as well as start practice of 'plogging'. Future plans of college to raise consciousness on environmental issues will include taking out awareness marches, taking students on environmental walks and working in local community to end use of one time plastic and holding more seminars and talks.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.syamaprasadcollege.in/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Syamaprasad College, Kolkata has always had as its motto, the pursuit of excellence and an all-round development of its students. Keeping this in mind the college has a policy of encouraging students to participate in extra-curricular activities such as sporting events and cultural events. The college Students' Union along with the management of the college has a rich tradition of celebrating all cultural events whether religious or national. In keeping with this tradition and practice, the college celebrates Saraswati Puja, Holi, International Mother-tongue Day, hosting Iftar party, celebrating Republic Day and Independence Day. In keeping with the mission of the IQAC of the college of identifying, encouraging and cultivating talent and extra-curricular activities the college has a very strong University level football and cricket team. The college team has won several cups, shields and medals in various sporting events like football, cricket and Kabaddi. Thus, students have made to it the University cricket team between 2013 and 2015. They have also been Hockey champions of the Marine Inter College Hockey tournament. They have been runners up in Calcutta University Polo team runners up in 2015. The college in fact excels most in Football. From being runners up in 2016-2017they went onto win the Inter-College university level Football championship. Three of our students have made it to the University football team in the year 2018-2019. One of our students has also played for CAB level cricket. Sporting and Cultural activities are not the only aspects which contribute to an all-round development of our students. The college also ensures that students develop into socially conscious and responsible individuals. The students organise a blood donation camp every year in which students, teachers and non-teaching donate blood. They also engage in community development work through NSS and the environmental club.

Provide the weblink of the institution
https://drive.google.com/file/d/1XcvMCzxjqzHO04-1tcm6q_ylL-pLuoVH/view

8.Future Plans of Actions for Next Academic Year

1. Gender sensitization: The College will further its focus on gender sensitization by holding more seminars and workshops to bring about awareness. Separate sensitization programs will be held for students and teachers. The Internal complaints committee will be made stronger and there will be opportunity for all aggrieved to make complaints online if required or meet the member of Internal Complaints Committee in person. 2. The college plans to hold more seminars and increase departmental activities which will range from faculty exchange programs to talks and departmental seminars for students. 3.The college aims to increase the number of books in the library relevant to the newly introduced Choice Based Credit system. The library will also try and provide a question bank 4. The college also plans to hold parent-teacher meetings to get feedback from parents. There will also be an online Student Satisfaction Data collection 5. Certain other facilities like a strong RTI cell will be the planned feature for the academic session 2019-2020 6. The college also hopes to increase Environmental awareness through water-testing, planting of medicinal plants, campus cleaning and holding of seminars and workshops.